

OFFICE OF THE
TOWN MANAGER



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Town of Shrewsbury

MASSACHUSETTS 01545-5398

September 10, 2007

To: Fire Station Building Committee

From: Daniel J. Morgado

Re: Next Meeting

The next meeting of the Fire Station Building Committee will be **Thursday, September 13, 2007 at 6:00 PM** at the new **Fire Headquarters located at 11 Church Road** (please meet outside of the Project Job Trailer) to consider the following agenda:

AGENDA

1. Call to Order
2. Accept minutes of August 9, 2007 (attached)
3. Approve the following bill schedule

Fontaine Brothers (Payment Application #10)	\$453,103.45
Robert Lanciani	\$4,166.13
Modular Space	\$175.00
Worcester Telegram	\$289.80
T. Philip leader	\$2,740.00
	\$460,474.38

4. Report of the Architect
5. Report of the Fire Chief relative to FF&E
6. Building Committee Action
 - Ratifying contracts for various FF&E items (to be provided)
 - Act on Change Order #3 (attached)
 - Review status of project budget
 - Act on seals to be used on the tower
 - Other action as necessary

7. Adjourn

Please advise with any questions.

Cc (via Email)	Kaffee Kang	Harold Stuart	Kevin Samara
	Richard Ricker	Michael Hale	Michael D'Errico
	Parks and Cemetery Commission c/o Angela Snell		

FIRE STATION BUILDING COMMITTEE

August 9, 2007

Present: Bruce Card, Robert Cox, ,Gerald LaFlamme, Daniel Morgado,
Ralph LeBlanc

Absent: Pat Sacco, Anthony Mastromatteo,

Also Present: Kaffee Kang

The meeting was called to order in the job trailer at 6:15 PM after the Committee was able to tour the new Fire Headquarters starting at 6:00 PM.

On a motion by Chief LeBlanc, second by Mr. Cox, the committee voted to accept the minutes of the meeting held on June 14, 2007.

On a motion by Mr. Cox, second by Mr. LeBlanc, the committee voted to pay the following bill schedules:

Fontaine Brothers (Payment Application #8)	\$804,402.05
Fontaine Brothers (Payment Application #9)	\$704,589.35
Kang Associates	\$9,690.00
Pope Housing (Station #2 Temporary)	\$1,400.00
Pope Housing (Station #2 Temporary)	\$5,274.20
Yankee Testing	\$2,206.00
WoRad Inc	\$4,232.00
WoRad Inc	\$1,067.00
WoRad Inc	\$1,025.46
Mattress Giant	\$3,339.99
Philip Massad Movers	\$225.00
Dehler Manufacturing	\$16,222.40
National Facilities	\$450.00
Robert Lanciani	\$4,723.91
Robert Lanciani	\$4,716.96
Home Depot	\$271.10
GE Modular Space	\$175.00
GE Modular Space	\$175.00

Worcester Telegram	\$154.30
Republiuc Plumbing Supply	\$341.35
Grainger, Inc.	\$92.92
	\$1,564,773.99

Ms. Kang reported that the work on the punch list of Station #3 is being finished up. The project remains on time and well within budget. The Fire Marshal is being brought in to inspect Station #3 for the purposes of the OP.

Work on Station #2 and Fire HQ is progressing and the entire project will be done by the first of the year. Fontaine Brothers is looking at November to have the buildings virtually complete. Demolition of the current Fire HQ will take about (4) weeks.

The Committee reviewed the question of seals for the tower. It was agreed to allow the Chief to develop a seal that would be the patch worn by the department. Since there are two faces to the tower, the other will be the Town seal.

There will be a dedication plague in the new Fire HQ that will follow the standard Town form. Mr. Cox to work on getting the form to Ms. Kang.

Mr. Morgado reported on the issues surrounding the diesel exhaust removal system. There will be a bid opening on August 21st for the system.

Change Order #3 will be reviewed at the next meeting of the Committee.

The next meeting of the Committee will be September 13th.

The meeting adjourned at 6:50 PM

Respectfully Submitted,

Daniel J. Morgado
Town Manager

CHANGE ORDER

Project: **Shrewsbury Fire Stations**
Shrewsbury, MA

CHANGE ORDER NO: 3

Date: June 28, 2007

Contractor: Fontaine Brothers, Inc.
510 Cottage Street
Springfield, MA 01104
Telephone: 413-781-2020
Fax: 413-734-1881

Architect: Kang Associates, Inc.
410 Boston Post Road
Sudbury, MA 01776
Telephone: 978-443-6383
Fax: 978-443-1360

The Contract is changed as follows:

1.	Add compressed air piping for Plymovent system	\$3,101
2.	Add drywall ceiling at Station #2 garage and wall at HQ and delete walls at HQ bunk area	\$4,418
3.	Station #2 HVAC demo and Station #3 concrete pad	\$4,413
4.	Station #3 driveway change	\$5,515
5.	Overhead door changes	\$2,281
TOTAL		\$19,728

The original Contract Sum was \$5,721,000.00
Net change by previously authorized Change Orders \$32,899.00
The Contract Sum prior to this Change Order was \$5,753,899.00
The Contract Sum will be **increased** by this Change Order in the amount of \$19,728.00
The new Contract Sum including this Change Order will be \$5,773,627.00
The Contract Time will be **unchanged**.

The dates of Substantial Completion as of this Change Order therefore are **June 1, 2007** (Sta. #3) and **April 28, 2008** (HQ & Sta.#2).

The conditions hereinbefore referred to are as follows:

- A. The aforementioned change and work affected thereby is subject to all contract stipulations and covenants.
- B. The rights of the Owner are not prejudiced.
- C. All claims against the Owner which are incidental to or a consequence of the aforementioned change are satisfied.
- D. This change order is not valid until approved by the Owner and Architect.
- E. Signature of the Contractor indicates agreement herewith, including adjustment to contract sum and/or contract time.

ARCHITECT
Kang Associates, Inc.
410 Boston Post Road
Sudbury, MA 01776

CONTRACTOR
Fontaine Brothers, Inc.
510 Cottage Street
Springfield, MA 01104

OWNER
Town of Shrewsbury
100 Maple Avenue
Shrewsbury, MA 01545

By: [Signature]
Date: 6/29/07

By: [Signature]
Date: 6/28/07

By: _____
Date: _____

